**Small and Medium Enterprise Administration**

**of the Ministry of Economic Affairs and Taipei Computer Association**

**Notice of Collection of Personal Data and**

**Letter of Consent on Provision of Personal Data**

Hello,

 Thank you for participating in the “International Startup Campus Demonstration Program” (hereinafter referred to as the “Program”) handled by the Taipei Computer Association, the program execution unit commissioned by the Small and Medium Enterprise Administration of the Ministry of Economic Affairs. Your support and participation in the Program and the Association have always been our honor and motivation. In order to comply with the Personal Data Protection Act and the related provisions to personal data protection, we hereby inform you of the following matters in accordance with the law before collecting personal data from you. When you check the “I agree”, it means you have read, understood and agreed to accept all the contents in the Letter of Consent hereof:

1. Collection purpose and category: In order to provide various notification services for activities of the Association, confirm the sign-up information, send information related to activities of the Association or industries, to be used and managed internally, and for the purpose of the Program related operational management, notification and contact, release of activity information, questionnaires and survey, and collecting data for statistical analysis, we must obtain the following categories of your personal data: the name of the service unit, identity card number, name, title, telephone/extension, mobile phone, e-mail, contact address (company) or other personal information that can directly or indirectly identify you.
2. Period, region, target and method of use of personal data: Except for involving international business or activities, your personal data will be provided to the agency (institution) and the Association in the territory of the Republic of China within the reasonable scope necessary for the above-mentioned purpose of collection for use until the aforementioned purpose of collection disappears.
3. Exercise of the rights of the parties: You may request the program execution unit and the Association to inquire or view, make and provide copies, supplement or correct, cease collecting/ processing/using, or delete your personal data according to Article 3 of the Personal Data Protection Act.
4. Impacts on your rights and interests for not providing the personal data: If you do not provide or fail to provide correct personal data, request to stop collecting/processing/using/deleting personal data, or unsubscribe to service information, the agency (institution) and the Association will not be able to provide services related to the purpose of collection.

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| --- | --- | --- | --- |
| Name of unit |  | National ID card number |  |
| Name |  | Title |  |
| Telephone/extension |  | Mobile |  |
| Contact address (company) |  | E-mail |  |

Consent to provide my personal data

1. I have indeed read and understood that the above notice is in compliance with the requirements of the Personal Data Protection Act and related regulations, checked the “I agree” to authorize the SMEA of the Ministry of Economic Affairs to collect, process and use my personal data within the necessary and reasonable scope of the listed purposes, and provided this Letter of Consent to the SMEA of the Ministry of Economic Affairs for use of retention and future verification.

□ I agree □ I disagree

1. I have indeed read and understood that the above notice is in compliance with the requirements of the Personal Data Protection Act and related regulations, checked the “I agree” to authorize the Taipei Computer Association to collect, process and use my personal data within the necessary and reasonable scope of the listed purposes, and provided this Letter of Consent to the Taipei Computer Association for use of retention and future verification.

□ I agree □ I disagree

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: (Month) (Day) (Year)