 Program number:

**Restricted**

Attachment A

**International Startup Campus Demonstration Program**

**□International Accelerators Grant Plan**

**□Entrepreneurship Development Organizations Grant Plan**

 **Application Form and Company Basic Information**

＜Name of applicant project＞

Project period:

 from \_\_(day)/\_\_(month)/\_\_(year) to\_\_(day)/\_\_(month)/\_\_(year)

 (in the total of months)

Company name: (full name of applicant company)

Program organized by: Small and Medium Enterprise Administration, Ministry of Economic Affairs

Program managed by: Taipei Computer Association

Date: \_\_\_\_(month)/ (year)

1. **Project application form**

|  |  |  |
| --- | --- | --- |
| 1.Basic information concerning applicant project | Project name |  |
| Project period | \_\_(day)/\_\_(month)/\_\_(year) -\_\_(day)/\_\_(month)/\_\_(year) (in the total of months) |
| Company name |  |
| Correspondence address/Nation | (□□□□□) |
| Project principal investigator |  | Contact tel. | ( ) #Ext. | MobileTelephone: |  | e-mail |  |
| Fax number | ( ) |
| Project contact person |  | Contact tel. | ( ) #Ext. | MobileTelephone: |  | e-mail |  |
| Fax number | ( ) |
| Person responsible for projectFinancial accounting |  | Contact tel. | ( ) #Ext. | MobileTelephone: |  | e-mail |  |
| Fax number | ( ) |
| 2. Allocation of Grant Funds：(Currency unit is NTD.) (A) International Accelerators* **Program Expenditures**

(The amount may not exceed 50% of the total expenditures):

|  |  |  |  |
| --- | --- | --- | --- |
| Annual | Grant Funding | Self-Funding | Total Expenditures |
| 1st Annual |  |  |  |
| 2nd Annual |  |  |  |
| 3rd Annual |  |  |  |
| Total |  |  |  |

 □**Annual Business Income Tax Payable**

|  |  |
| --- | --- |
| Annual | Annual Business Income Tax Payable |
| 1st Annual |  |
| 2nd Annual |  |
| 3rd Annual |  |
| Total |  |

B. For who chooses The Entrepreneurship Development Organizations Plan. (The amount may not exceed 50% of the total expenditures ):

|  |  |  |  |
| --- | --- | --- | --- |
| Annual | Grant Funding | Self-Funding | Total Expenditures |
| 1st Annual | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 |
| 2nd Annual | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 |
| 3rd Annual | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 |
| Total | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 | \_\_\_\_\_\_\_\_\_\_,000 |

 |
| C. Chief key capability and direction of development: |
| Letter of agreement:1. The applicant agrees to allow the program office to request the review conference to review the briefing and related information provided by this company.
2. The applicant is responsible for responding to the review opinions of the reviewing unit at each stage.
3. The interested parties of the personal information provided by the applicant and this project shall have understood and agreed to provide such personal information, and shall implement the project, perform control and evaluation, and conduct other review and management in accordance with operating procedures in regulations connected with these application instructions; I understand that if I have provided incorrect personal information, the Ministry of Economic Affairs and project management unit will be unable to implement the various foregoing tasks.

Letter of Undertaking:1. The applicant guarantees that the listed project information and attachments are correct, and guarantees that such information does not infringe on the intellectual property rights of any third parties.
2. The applicant guarantees that there has been no record of a major breach of contract involving implementation of a Taiwanese government science and technology project within the most recent five years.
3. The applicant guarantees that it has not received a disciplinary suspension connected with implementation of a Taiwanese government science and technology project, and the suspension period has not yet expired.
4. The applicant guarantees that it does not owe back taxes due during the previous three years.
5. The applicant guarantees that it will not make exaggerated or untruthful statements concerning this project's R&D results in the future.
6. The applicant has not redundantly applied for another Taiwanese government project grant for an identical or similar project.
7. The applicant guarantees that it has truthfully filled out any Taiwanese government R&D projects that it has participated in and grant funding, and that it shall repay any already-disbursed grant funding if such information is found to be untruthful.
8. The applicant guarantees that it has not committed any serious violations of the relevant regulations of environmental protection, labor, or food health and safety laws, or laws protecting the rights and interests of disabled persons, where the severity of the case has been confirmed by the central industry competent authority.
9. The various information provided in the project proposal is entirely consistent with the facts concerning this company; the applicant guarantees that the information filled out herein is correct and free from errors, and shall otherwise bear all relevant legal liability.

The various information provided above is entirely consistent with the facts concerning this company, and the applicant guarantees that the included information is correct and free from errors, and shall otherwise bear all relevant legal liability.(please affix the seals of the company and statutory responsible person)Statutory responsibleperson’s seal/signature:  |
| Project proposal version: Revised Nov. 2019 |

1. **Basic information form for applicant company**

|  |  |  |  |
| --- | --- | --- | --- |
| Company name |  | Date established |  |
| Uniform Business ID: |  | Contact tel. | ( ) # | Date established | ( ) |
| Responsible Person: |  | Passport number |  | Date of birth |  |
| Paid-in Capital |   | Number of employees | \_\_\_\_\_\_\_\_\_\_\_ Number of employees |
| Main business items |  |
| Registered address of company/Nation | □□□□□(Postcode) |
| Address of R&D unit/Nation | □□□□□(Postcode) |
| Factory address/Nation | □□□□□(Postcode) | Factory Registration Certificate No.: |

1. **Project proposal abstract form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A. Abstract of project content (Operations system and independent profitability) B. Key points of project innovation (please describe the advantages of company’s chief key capability and differences)C. Implementation advantages (please describe the connections of international resources)D. Expected benefits of project outputs (estimated by annual)

|  |  |
| --- | --- |
| £ International Accelerators Grant Plan | £ Entrepreneurship Development Organizations Grant Plan |
| * 1. Increase in valuation (rating determined according to fundraising activities)
	2. Eligible fundraising (rating determined according to the amount of funds raised by startups after establishing residency)
	3. Startup satisfaction (rating determined according to the startups' reported satisfaction with the accelerator)
	4. Alumni network (rating determined according to feedback from startups at departure)
 | 1. Planning of courses on emerging tech and extent of global outreach
2. Planning for seed teachers in Taiwan and networking with international instructors
3. Startups' satisfaction with training services (rating determined according to the level of satisfaction with the training, as reported by startups)
4. Extent of combining the training institution's services with other networking resources (e.g., accelerators, venture capital funding, etc.)
 |

 |

IV **Company operating: Please explain the revenue of year, expenditures of investing startups during the most recent three years**

 **Units: NT$1,000**

|  |  |  |  |
| --- | --- | --- | --- |
| **Annual** | **2017** | **2018** | **2019** |
| **Amount** |
| Revenue for year |  |  |  |
| Expenditures of investing startups |  |  |  |
| Funds of assisting startups for venture capitals or fundraising |  |  |  |

V **Has the company participated in any relevant Taiwanese government R&D projects? (please note any projects that the company has participated in during the most recent five years; please check the □ box below if it has not participated in any projectsP)**

In response to **Taiwanese** government's policy of enhancing competitiveness through the quality of resources and avoidance of redundancy, please fully fill out information concerning participation in relevant government R&D and funding projects. If any information is untruthful, SMEA, Ministry of Economic Affairs shall have the right to terminate or cancel the contract, and any already-dispersed grant have to be refunded.

|  |  |
| --- | --- |
| Government project name | (such as: CITD project, etc.) |
| Project sponsoring unit | (such as: Industrial Development Bureau, MOEA |
| Project implementation period | \_\_(day)/\_\_(month)/\_\_(year) -\_\_(day)/\_\_(month)/\_\_(year) |
| Grant funding receivedProject name |  |
| **□This company has never obtained any other project grants from the government, which is in accordance with the facts; this company shall otherwise be willing to accept all legal liability.** |

VI **Taiwanese government-funded projects currently being applied for**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **NO** | **Application date** | **Funding-providing agency** | **Project name** | **Implementation period** | **Government grant funding (NT$1,000)** | **Funds provided by company (NT$1,000)** |
| 1 | Year/month | XXXXXX | ○○○○○ |  |  |  |

VII **Recommended list of personnel to be recused**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Work unit | Title | Specific reason for recusal and evidence (must be filled out) |
|  |  |  |  |

**VIII Structure of division of work in the project (Please list clearly each sub-project. If there are outsourced units, please specify the implementation content of each unit.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year  | Sub-project | Implementation unit | Project weight (%) | Schedule | Implementation content  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**IX Explanations of the checkpoint of the project implementation and funding requirements**

1. **Explanations of the checkpoint**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year  | Checkpoint No. | Estimated completion date | Contents for check-up | Weight |
| Mid-term checkpoint  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| End of the case closing period checkpoint |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Resume Form for participants in research and development of the project.**

**(1) Project principal investigator’s qualifications**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name  |  | Gender  | ■ Male□ Female | ID Card No. |  |
| Educational background |  | Period  | Degree  | Subject  |
|  |  |  |  |
| Experience |  | Period  | Department  | Title  |
|  |  |  |  |
| Project participated  | Project name  | Period  | Company name | Major tasks  |
|  |  |  |  |

**(2) Qualifications of participant in research and development of the project**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Name | Title | Highest education  (School / Department)  | Major experiences (Company name / period)  | Important achievement(or past experience in project implementation) | Seniority in this industry  | Participation in the sub-project and work items |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**(3) Statistics for the research and development manpower of the project (excluding part-time consultants)**

|  |  |
| --- | --- |
| **Company name** | **Research and development manpower of the project** **(Unit: number of people)** |
| **Educational background**  | **Gender**  | **Number of people to be employed** |
| **Doctor** | **Master** | **Bachelor** | **College or lower** | **Male** | **Female** |
|  |  |  |  |  |  |  |  |
| Total  |  |  |  |  |  |  |  |

**3. Summary of funding requirements for the second year**

Unit: NT$1,000

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Accounting titles | Government grant | Self-funding of the enterprise | Total | Percentage of each title |
| 1. Personnel costs
 |
| (1) Planner  |  |  |  |  |
| (2) Foreign professional (Consultant) |  |  |  |  |
| (3) Consultant |  |  |  |  |
| Sub-total  |  |  |  |  |
| 1. Travel expenses
 |
| (1) Short distance fare  |  |  |  |  |
| (2) Domestic travel expenses |  |  |  |  |
| (3) Overseas travel expenses  |  |  |  |  |
| (4) Shipping costs  |  |  |  |  |
| Sub-total  |  |  |  |  |
| 3. Consumptive equipment and raw material costs |  |  |  |  |
| 4. Equipment usage fee  |  |  |  |  |
| 5. Equipment maintenance fee  |  |  |  |  |
| 6. Commissioned research or verification fees |
| (1) Technology or intellectual property rights purchase fees  |  |  |  |  |
| (2) Commissioned research fee  |  |  |  |  |
|  |  |  |  |
| (3) Commissioned service fee  |  |  |  |  |
| (4) Commissioned design fee  |  |  |  |  |
| Sub-total |  |  |  |  |
| 7. Introduction fee for intangible assets  |  |  |  |  |
| 8. Marketing and business promotion fee  |  |  |  |  |
| 9. Remunerations on a piecework or daily basis |  |  |  |  |
| **Total** |  |  |  |  |

**(1) Personnel costs**

Unit: NT$1,000

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name  | Position | Average monthly salary (A) | Number of man-month (B) | Estimated personnel costs (A × B)  |
| (1) Planner  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Sub-total  |  |  |
| (2) Foreign professional (Consultant)  |
|  |  |  |  |  |
| Sub-total  |  |  |
| (3) Consultant  |
|  |  |  |  |  |
| Sub-total  |  |  |
| **Total**  |  |

**(2) Travel expenses**

**1. Short distance fare and domestic travel expenses**

Unit: NT$1,000

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cause | Location | Number of days | People | Domestic travel expenses  |
| Transportation fees (C1) | Accommodation fee (C2) | Meal and miscellaneous expenses (C3) | Sub-total (C=C1＋C2＋C3) |
| Organize or participate in project related events and meetings | Northern district |  |  |  |  |  |  |
| Central district |  |  |  |  |  |  |
| Kaohsiung and Pingtung district |  |  |  |  |  |  |
| Chiayi and Tainan  |  |  |  |  |  |  |
| Eastern district  |  |  |  |  |  |  |
| **Total**  |  |  |  |  |

**2. Overseas travel expenses**

Unit: NT$1,000

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Flight ticket | District  | Estimated expenses | Number of people | Sub-total | Whether accompanied by an enterprise |
|  |  |  |  | □Yes / □ No |
|  |  |  |  | □ Yes / □ No |
| Daily allowance  | District | Estimated expenses | Number of people | Sub-total | Whether accompanied by an enterprise |
|  |  |  |  | □ Yes / □ No |
|  |  |  |  | □ Yes / □ No |
| **Total**  |  |  |

Note 1: Flight tickets of economy class and daily allowances may be planned, among which the daily allowances shall be planned in accordance with the “Amount Table of Foreign Per Diem Allowance of Central Government Agency”.

Note 2: If the government grant (donation) funds are needed to be planned as the funds for going abroad for the business reason, it shall be planned in advance in the briefing. In the briefing, it shall state clearly the name for the overseas project, location, number of people and its purpose. Such funds can only be applied and reimbursed if the said project is included in the annual project work items and approved by the SMEA.

1. **Shipping costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Shipping cost | District  | Estimated fees  |  Estimated demand  | Sub-total |
|  |  |  |  |
|  |  |  |  |
| **Total**  |  |

(3) Consumptive equipment and raw material costs

Unit: NT$1,000

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item  | Unit  | Estimated demand | Estimated unit price | Estimate of the full costs  |
|  |  |  |  |  |
| **Total**  |  |

**(4)Equipment usage fee**

Unit: NT$1,000

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of equipment | Property No. | Purchase amount per set  | Purchase date (month /year)  | Book value per setA  | Number of sets | Remaining useful life  | Monthly usage fee AxB / (Remaining useful life \* 12) | Months invested  | E estimate of usage fees  |
| 1.Existing equipment available  |  |
|  |  |  |  |  |  |  |  |  |  |
| Sub-total  |  |
| 2. Plans to add equipment |
| Name of equipment | Property No. | Purchase amount per set A  | Number of sets | Monthly usage fee AxB/60 | Months invested  | Estimate of usage fees  |
|  |  |  |  |  |  |  |
| Sub-total  |  |
| **Total**  |  |

**(5) Equipment maintenance fee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Equipment name  | Property No.  | Original purchase amount per set  | Number of sets  | Estimate of maintenance fee |
| 1. Existing equipment available
 |
| 1. |  |  |  |  |
| Sub-total  |  |
| Equipment name | Property No.  | Purchase amount per set  | Number of sets  | Estimate of maintenance fee |
| 2. Plans to add equipment  |
| 1. |  |  |  |  |
| Sub-total  |  |
| Total  |  |

Unit: NT$1,000

**(6) Commissioned research or verification fees**

Unit: NT$1,000

|  |  |  |  |
| --- | --- | --- | --- |
| Transferred item in technology or intellectual property rights  | Cooperation unit (Please fill in the full name) | Contents  | Cooperation amount (Tax Exclusive)  |
| 1. Purchase fees for technology or intellectual property rights |  |  |   |
| 2. Commissioned research fee  |  |  |  |
| 3. Commissioned service fee  |  |  |  |
| 4. Commissioned design fee  |  |  |  |
| 5. Verification fee |  |  |  |
| **Total**  |  |  |

Note: Each item of introduction and commissioned research project should clearly indicate the counter party, and attach the official contract (if it is a foreign language, please attach a Chinese translation thereof).

**(7) Introduction fee for intangible assets**

Unit: NT$1,000

|  |  |  |  |
| --- | --- | --- | --- |
| Item name | Institution name (Please fill in the full name) | Contents  | Amount (tax exclusive) |
|  |   |   |   |
|  |   |   |   |
| **Total**  |  |  |

**(8) Marketing and business promotion fee**

Unit: NT$1,000

|  |  |  |
| --- | --- | --- |
| Item name | Contents | Amount (tax exclusive) |
|  |  |  |
|  |  |  |
| **Total**  |  |  |

**(9) Remunerations on a piecework or daily basis**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item name | Unit price | Number of days | Quantity | Amount (tax exclusive) |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |  |  |

**(10) Review comments on the project and descriptions of replies**

Summary of paper review comments and comments on revisions

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Overall review comments on the project | Descriptions of replies for revision | Pages for revision |
|  |  |  |  |

Preliminary review comments of the Project Office

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Overall review comments on the project  | Descriptions of replies for revision | Pages for revision  |
|  |  |  |  |

Matters to be revised:

施

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Overall review comments on the project  | Descriptions of replies for revision  | Pages for revision  |
|  |  |  |  |

Notes:

1. If there are corrections in the content of the briefing, please indicate the corrected text in bold and underline.

2. If the space in the form is insufficient for your use, please adjust it by yourself.